

## WEBSITE SUMMARY FORM

*Please ensure that you complete this form for publishing on our website*

DETAILS OF COMPLETED EQUALITY IMPACT ASSESSMENT	KEY FINDINGS	FUTURE ACTIONS	TIMESCALES
<div> <div>Directorate</div> <div>HR,OD &amp; CG</div> <div>Name of Function or Policy</div> <div>Agenda for change review</div> <div>Brief description of aims of the Policy/Function</div> <div>Agenda for change is the appeals process available to all PCT employees it give the procedure on what you can appeal on and how to make an appeal.</div> <div>Status of Function or Policy (i.e. new, changing, existing)</div> <div>Update</div> <div>Name of Lead Officer Completing the Assessment</div> <div>Peter Smith</div> <div>Date of Assessment</div> <div>11 December 2007</div> </div>	<div>This policy does not adversely impact on any social group/age.</div>	<div>Equality Impact Assessment due when policy renewed.</div>	