

WEBSITE SUMMARY FORM

Please ensure that you complete this form for publishing on our website

DETAILS OF COMPLETED EQUALITY IMPACT ASSESSMENT	KEY FINDINGS	FUTURE ACTIONS	TIMESCALES
<div> <div></div> <div>Directorate</div> <div>HR,OD & CG</div> <div>Name of Function or Policy</div> <div>Corporate Induction Procedure</div> <div>Brief description of aims of the Policy/Function</div> <div>The corporate induction procedure covers all employees new to the PCT, permanent or temporary but not bank staff. It gives managers the guidance on how to welcome new employees into the PCT and the benefits of a good induction process.</div> <div>Status of Function or Policy (i.e. new, changing, existing)</div> <div>Update</div> <div>Name of Lead Officer Completing the Assessment</div> <div>Helen Walters</div> <div>Date of Assessment</div> <div>17 December 2007</div> </div>	<p>This policy does not adversely impact on any social group/age.</p>	<p>Equality Impact Assessment due when policy renewed.</p>	<p>Valid until December 2008</p>