

WEBSITE SUMMARY FORM Please ensure that you complete this form for publishing on our website

| DETAILS OF COMPLETED EQUALITY IMPACT ASSESSMENT | KEY FINDINGS | FUTURE ACTIONS | TIMESCALES |
|--|--|---|------------------------------|
| Directorate HR,OD & CG Name of Function or Policy Disruption to Normal Travel Arrangements | This policy does not adversely impact on any social group/age. | Equality Impact Assessment due when policy renewed. | Valid until November 2009 |
| Brief description of aims of the Policy/Function The PCT recognises that travel arrangements for staff can be disrupted, for example, by severe adverse weather conditions, industrial action by the public transport services or untoward occurrences and emergencies. The policy gives guidance to managers on what to do if their employee experiences this. | | | |
| Status of Function or Policy (i.e. new, changing, existing) Update Name of Lead Officer Completing the Assessment Peter Smith Date of Assessment 11 December 2007 | | | |