

WEBSITE SUMMARY FORM

Please ensure that you complete this form for publishing on our website

DETAILS OF COMPLETED EQUALITY IMPACT ASSESSMENT	KEY FINDINGS	FUTURE ACTIONS	TIMESCALES
<div> <div>Directorate</div> <div>HR,OD & CG</div> <div>Name of Function or Policy</div> <div>The right to request flexible working policy</div> <div>Brief description of aims of the Policy/Function</div> <div>Flexible working is available to all employees of the PCT, the policy gives a framework and procedure on how to request flexible working, the expectations of the managers and employees and the time scales involved.</div> <div>Status of Function or Policy (i.e. new, changing, existing)</div> <div>Update</div> <div>Name of Lead Officer Completing the Assessment</div> <div>Mylene Lanappe</div> <div>Date of Assessment</div> <div>11 December 2007</div> </div>	<p>This policy does not adversely impact on any social group/age.</p>	<p>Equality Impact Assessment due when policy renewed.</p>	<p>Valid until December 2009.</p>